

**Eaton Town Council Regular Board Meeting Minutes,
Tuesday, October 14th, 2025 at 6:00 pm
Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were
present:**

Joseph Wicks, Supervisor
Jeff Golley, Councilmember
Dave Verne, Councilmember
Stephen Dickerson, Councilmember - Absent
Jean Hilts, Councilmember
Dean Curtis, Town Clerk
Larry Phillips, Highway Superintendent
Amy Will, Secretary to Supervisor

Also present: Celeste Amaral, Carol Borg, Ken Masker,

Call to order & Welcome: The Meeting opened at 6:00 pm with the Pledge of Allegiance.

PUBLIC COMMENT (5 min):

Carol Borg – Inquired about the speed study on Westcott Road, Supervisor Wicks suggested they wait until late spring/early summer so that the data reflects the busy time at the lakes. Said he would circle back with DOT.

Work session for Short Term Rentals is there an update on the meeting? Supervisor Wicks responded that there is no specific schedule for it.

Carol Stated newer septic systems involve the use of Eljen mats - (lake residents) continue to be concerned about placement of the mats in relation to proximity to lakes. We know it is up to the County (State) Health Department to make these decisions but the current newer systems do not remove phosphorus (which contributes to algae blooms). Just want to make the town aware.

As a further piece to demonstrate that other lakes are concerned about septic and phosphorus, Skaneateles Lake is working with researchers at SUNY-ESF to monitor the outflow. This is a new research project (as of 2025) and Carol has reached out to them to see if they would be interested in sampling at smaller lakes.

Celeste Amaral - **Madison County Federation of Lake Associations (MadFOLA):** Recently elected officers and established the following priorities: septic educational event including all stakeholders on best practices in septic system maintenance and water quality protection, working with the DEC and Madison County SWCD to complete the jurisdictional determination for each lake and any additional permit requirements, explore availability of grants for our lakes, and document best practices across Madison County lakes.

Ontario County Uniform Procedures Program: Several Madison County lake residents attended the CNY NYSFOLA conference in September, where Megan Webster (SWCD District Manager) reviewed the development and implementation of their uniform procedures program, which requires inspection services and design specifications. MadFOLA is interested in understanding the difference between their program and the various regulations that exist at the town level in Madison County.

RESOLUTION 2025- 129 : Open the public hearing (“A Local Law Authorizing a Tax Levy in Excess of the Limit Established in General Municipal Law §3-C for the 2026 Fiscal Year”).

On a motion of Councilmember Verne, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Board recess the Regular Town Board Meeting and open the Public Hearing at 6:19 p.m.

Supervisor Wicks reviewed the Local Law with the Board

RESOLUTION 2025- 130 : Close the public hearing

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

With all persons being heard for or against, Resolved that the public hearing be closed at 6:20 p.m. and continue with the Regular Scheduled Town Board Meeting.

REGULAR MONTHLY MEETING:

CODES OFFICER REPORT:

Type	Date	Comment	Name	Fee
Variance	9/2/2025	Manuf Home, 2831 Roberts Rd	Abbott, Joseph	\$175.00
Variance	9/4/2025	2 sheds, 2728 Bradley Brook Rd	Macbain, Carol	\$175.00
Boundary Line Change	9/2/2025	2766 River Road	Cook, Jeremy	\$50.00
Boundary Line Change	9/9/2025	6193 State Route 20	Dutcher, James	\$50.00
Special Permit	9/3/2025	5107 State Route 20	Peavey, Keith	\$175.00
Special Permit	9/16/2025	New Build/Septic	Oneida Mad Elec Coop	\$175.00
Special Permit	9/18/2025	4850 Wilcox Rd	American Tower Corp	\$175.00
Building Permit	9/4/2025	#39-25 36x48 Garage	Yousey, Timothy	\$634.40

Building Permit	9/8/2025	#41-25 new Deck 3248 Howlett	Sisson, Debora	\$176.00
Building Permit	9/10/2025	#40-25 10x16 shed	Pearsall, Lorie	\$134.00
Building Permit	9/11/2025	#43-35 Porch & Garage	Sterle, Dannie	\$521.60
Building Permit	9/15/2025	#42-25 12x18 shed	Mckinnon, Arthur	\$142.40
Building Permit	9/18/2025	#31-25 10x16 Deck	Spurling, Michael	\$194.00
Building Permit	9/22/2025	#45-25 16x16 Deck	Saluja, Harminder	\$208.40
Buildign Permit	9/22/2025	#47-25 26x48 Mnft Home	Woodcock, Michael	\$799.80
Building Permit	9/23/2025	#46-25 10x10 Deck	Conrad, Kelsey	\$185.00
Building Permit	9/30/2025	#48-25 62x39 Off Bldg 5355 St Rt 20	Milback Custom Homes	\$2,706.95
Building Permit Ren	9/2/2025	#50-24 2865Dowsland Drive	Pourteus, Jeffrey	\$50.00
Building Permit Ren	9/10/2025	#58-24 2403 Tolerup Rd	Saluja, Harminder	\$50.00
Building Permit Ren	9/24/2025	#69-22	Maury, Scott	\$50.00
Building Permit Ren	9/25/2025	#70-22 5758 Mill Street	Schaffer, Eric	\$100.00
Building Permit Ren	9/30/2025	#23-24 5349 Paddleford	Bossward, Bret	\$50.00
Inspection	9/2/2025	Catania Chiropratic Healthy		\$60.00
Inspection	9/3/2025	5878 Fearon Road	Paws Inn LLC/ Polisse	\$30.00
Inspection	9/12/2025	Rays BBQ	Smokin Brothers	\$30.00
		Total		\$7,097.55

TOWN CLERKS REPORT:

- Civic Plus Drupal 10 - \$6,000 for 4 years or \$1,500 per year
- Joe to bring up at Supervisor Meeting with the County to clarify what other towns are doing.

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

SEPTEMBER, 2025

TO THE SUPERVISOR:**PAGE 1**

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>21</u>	DECALS	<u>373.95</u>
	<u>4</u>	MARRIAGE CERTIFIED CPY	<u>40.00</u>
		TOTAL TOWN CLERK FEES	413.95
A1550			
	<u>3</u>	DOG REDEMPTION	<u>50.00</u>
		TOTAL A1550	50.00
A1603			
	<u>44</u>	DEATH CERTIFIED COPIES	<u>440.00</u>
		TOTAL A1603	440.00
A2544			
	<u>30</u>	DOG LICENSES	<u>459.00</u>
		TOTAL A2544	459.00
A2770			
	<u>2</u>	COPIES	<u>0.50</u>
		TOTAL A2770	0.50
B2110			
	<u>2</u>	VARIANCE	<u>350.00</u>
		TOTAL B2110	350.00
B2115			
	<u>3</u>	SPECIAL PERMIT	<u>525.00</u>
	<u>2</u>	BOUNDARY LINE CHANGE	<u>100.00</u>
		TOTAL B2115	625.00
B2555			
	<u>11</u>	BUILDING PERMIT	<u>5,626.55</u>
	<u>5</u>	BUILDING PERMIT RENEWAL	<u>376.00</u>
		TOTAL B2555	6,002.55
B2590			
	<u>3</u>	INSPECTION FEE	<u>120.00</u>
		TOTAL B2590	120.00

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>1,363.45</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>7,097.55</u>
PAID TO NYS DEC FOR DECALS	<u>6,433.05</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>58.00</u>
TOTAL DISBURSEMENTS	14,952.05

RESOLUTION 2025- 131 : Acceptance of Minutes – September 16th, 2025

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the minutes for September 16th, 2025 be accepted.

HIGHWAY REPORT:

Pricing on Heidleberg Invoice was incorrect – should reflect County Pricing, Abstract updated and paid appropriately.

Keys for Town Office Building – Asked for Board approval to obtain 2 new Keys for the Office building and permission to complete forms. Quoted Price \$111

Guard Rail on English Ave – Accident working with Steve McCarthy and GEICO Insurance for Reimbursement on Guard Rail repairs.

Follow up regarding call from Matt White – Madison County Sheriff's department regarding Town of Eaton Law § 180-3. Seasonal parking from November 1st – April 30th each year, suggesting that Superintendent of Highway post No Parking signs for Winter months, unfortunately the Town of Eaton doesn't have the funding to purchase and post these signs on all roads leading into the Town of Eaton.

SUPERVISOR REPORT:

- New DCO Sheila Garrett
- Gave updates regarding the County about sales tax and community host sharing

RESOLUTION 2025- 132 : Approval of October 14th, 2025 Supervisor Report

On a motion of Councilmember Verne, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Supervisor Report Submitted on October 14th, 2025 is accepted and approved

OLD BUSINESS:**NEW BUSINESS:****RESOLUTION 2025- 133 : Adoption of local law 5 -2025 ("A Local Law Authorizing a Tax Levy in Excess of the Limit Established in General Municipal Law §3-C for the 2026 Fiscal Year")**

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

TOWN OF EATON**TOWN BOARD RESOLUTION 133 - 2025****A LOCAL LAW AUTHORIZING A TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN
GENERAL MUNICIPAL LAW §3-C FOR THE
2026 FISCAL YEAR**

The following resolution was offered by Councilmember Hilts, who moved its adoption, seconded by Councilmember Golley, to wit:

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law 5 of 2025 to authorize a tax levy in excess of the limit established in General Municipal Law §3-c for the 2026 fiscal year within the Town of Eaton, was presented and introduced at a regular meeting of the Town Board of the Town of Eaton held on September 16, 2025; and

WHEREAS, a public hearing was held on such proposed Local Law on the 14th day of October, 2025 by the Town Board of the Town of Eaton and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed Local Law having been heard, and said proposed Local Law having been in the

possession of the members of the Town Board of the Town of Eaton in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the Town Board, by resolution, determined that enactment of the Proposed Local Law is a Unlisted action for the purposes of environmental review, the Town Board would act as Lead Agency, and the action will require the submission of a Short Environmental Assessment Form; and

WHEREAS, Volume 6 N.Y.C.R.R. Section 617.3 of the Regulations relating to Article 8 of the New York Environmental Conservation Law of New York (SEQRA), requires that as early as possible, the Lead Agency shall make a determination of significance; and

WHEREAS, the Lead Agency has completed and submitted a Short Environmental Assessment Form and the same has been carefully reviewed and thoroughly considered by the Board; and

WHEREAS, the Board has considered and discussed fully the potential environmental impacts of the proposed action.

NOW, THEREFORE, it is

RESOLVED, that the Town Board of The Town of Eaton hereby determines that the proposed action will not have a significant adverse effect on the environment and this resolution hereby adopts a Negative Declaration for purposes of Article 8 of the Environmental Conservation Law, Volume 6 of the N.Y.C.R.R., Part 617 et seq.; and

WHEREAS, upon consideration of all of the previous proceedings had herein, the Town Board has determined that it is in the public interest to enact said Proposed Local Law No. 5 of 2025.

NOW, THEREFORE, it is

RESOLVED that Town Board of the Town of Eaton, Madison County, New York, does hereby enact Proposed Local Law No. 5 of 2025 as Local Law No. 5 of 2025 as follows:

“TOWN OF EATON**LOCAL LAW NO. 5 OF 2025****A LOCAL LAW AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C****FOR THE 2026 FISCAL YEAR****Section 1. Legislative Intent**

It is the intent of this local law to allow the Town of Eaton to adopt a budget for the fiscal year commencing January 1, 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Town Council of the Town of Eaton, County of Madison, is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2026 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This Local Law shall take effect upon filing with the New York State Department of State.” The question of the enactment of the foregoing was duly put to a vote and upon roll call, the vote was as follows:

Stephen Dickerson**Councilman****Voted****Absent**

Jean Hilts	Councilman	Voted	Yes
David Verne	Councilman	Voted	Yes
Jeffrey Golley	Councilman	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION 2025 - 134 : Tentative Budget to Preliminary Budget

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Board move the 2026 Tentative budget to Preliminary budget and advertise for a Public Hearing at November 18th, 2025 meeting at 6:05 pm.

RESOLUTION 2025 - 135 : Resignation of David Smith as Dog Control Officer.

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board approve the resignation of David Smith as Town of Eaton Dog Control Officer effective September 24th, 2025.

RESOLUTION 2025 - 136 : Appointment of Sheila Garrett as Dog Control Officer

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board appoint Sheila Garrett as Town of Eaton Dog Control Officer effective September 25th, 2025 – December 31, 2025 paid \$4,616.00 annually.

RESOLUTION 2025 - 137 : Authorization to Pay Pam Locke.

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board approve the final payment to Deputy Clerk Pam Locke for Pay Period ending April 4th 2025.

RESOLUTION 2025 - 138 : Budget Transfers/Amendments

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies within 2025 Budget to keep all lines in balance

Appropriation Over Budget**Amount****Transfer from**

A1410.4 (Town Clerk Contractual)

\$200.00

A1990.4
(Contingency)

A1620.2 (Buildings Equipment)

\$100.00

A1990.4
(Contingency)

\$50.00

DB9060.8 (Medical
Ins)

DB9050.8 (Unemployment Ins)

RESOLUTION 2025 - 139 : Modification of 2025 General Fund A (Town-Wide) Operating Budget

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

RESOLVED, by the Town of Eaton Council that the 2025 General Fund A (Town-Wide) Operating Budget is hereby amended to modify revenue and expenditure budget lines A911 and A1420.4 as follows:

Account No.	Description	Debit	Credit
A911	Fund Balance, Unreserved Unappropriated		\$4,000.00
A1420.4	Attorney Contractual	\$4,000.00	

Audit and approval of Bills**RESOLUTION 2025- 140 : Audit of Claims for Abstract 10 for 2025 dates.**

On a motion of Councilmember Verne, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the bills contained on Abstract #10 - 2025 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 10 – 2025

General A Fund	No.	127	through	138	\$6,069.88
General B Fund Part Town	No.	39	Through	42	\$ 902.56
General H – Capital Machine	No.	4	Through	4	\$ 800.00
Street Lighting SL	No.	10	Through	10	\$ 592.34
Highway Fund Townwide DA	No.	68	through	75	\$ 82,133.71
Highway Fund Part Town DB	No.	34	Through	36	\$ 96,124.84
			Total		\$186,623.33

With no further business, on a motion of Councilmember Golley, seconded by Councilmember Verne the meeting was adjourned at 6:49 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector